



## CONTRACT AGREEMENT

**THIS AGREEMENT** made this **11<sup>th</sup>** day of **OCTOBER 2024** between **SOUTHERN LEYTE STATE UNIVERSITY-SAN JUAN CAMPUS** of San Jose, San Juan, Southern Leyte, Philippines (hereinafter called the "Entity") of the one part and **SHIFT TECH TRADING INC.** of 1280 Bonifacio St., Brgy. West, Ormoc City, Leyte, Philippines (hereinafter called the "Supplier") of the other part.

**WHEREAS**, the Entity invited Bids for certain goods and ancillary services, particularly ICT equipment and accessories, viz.:

| Item No. | Qty./Unit | Item Description                                                                                                                                                                                                                                                                           | Total Cost           |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1        | Lot       | <b>Supply and Delivery of 1 Lot ICT Equipment and Accessories (Re-bidding)</b>                                                                                                                                                                                                             | <b>₱2,245,000.00</b> |
|          |           | 7 sets ALL-IN-ONE DESKTOP COMPUTER<br><br>*i7, 27 inches, 4K screen, 4GB RAM, 512GB SSD, Licensed OS Pro, with portable 4-port USB hub, mouse, keyboard                                                                                                                                    |                      |
|          |           | 4 units LAPTOP<br><br>*i7 10th Gen, 15", 8GB, 512SSD                                                                                                                                                                                                                                       |                      |
|          |           | 2 units PRINTER<br><br>*All-in-One WiFi Printer<br><br>*Can scan, copy long bond paper                                                                                                                                                                                                     |                      |
|          |           | 1 piece EXTERNAL HARD DRIVE<br><br>*1TB                                                                                                                                                                                                                                                    |                      |
|          |           | 1 piece LAPTOP CHARGER<br><br>*compatible with Acer Swift 3                                                                                                                                                                                                                                |                      |
|          |           | 2 sets DESKTOP COMPUTER<br><br>*6-Core 3.9 GHz Socket AM4 65W Graphics Desktop Processor - 5600G & Cooler; 8GB RAM DDR4; 1TB HDD; Frameless Monitor 24" 1920x1080 IPS 75Hz with HDMI & VGI port; Keyboard, Mouse, 500W Power Supply; 500W AVR, Pre-installed Windows 11 and MS Office Apps |                      |
|          |           | 10 pieces USB Wifi                                                                                                                                                                                                                                                                         |                      |
|          |           | 4 units MONITOR, 24"                                                                                                                                                                                                                                                                       |                      |

SIGNED IN THE PRESENCE OF:

SHIFT TECH TRADING INC.

SOUTHERN LEYTE STATE  
UNIVERSITY - SAN JUAN  
CAMPUS

ARGIE CAGUIRO/DR LEON  
Witness, Shift Tech Trading Inc.

GARY D. GARCIA, EdD  
Campus Director

By:

LALYN D. ESPOTERO  
Supervisor, Sogod Branch

By:

JUDE A. DUARTE, DPA  
University President



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Supervisor, Sogod Branch

By:

**JUDEA DUARTE, DPA**  
University President

|  |  |                                                                                                                                                                                                                                                                                                                                      |  |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  | 4 units AVR                                                                                                                                                                                                                                                                                                                          |  |
|  |  | 4 pieces KEYBOARD                                                                                                                                                                                                                                                                                                                    |  |
|  |  | 4 pieces MOUSE                                                                                                                                                                                                                                                                                                                       |  |
|  |  | 1 unit LAPTOP<br><br><i>*i5 10th Gen, 15", 8GB, 512SSD with OS<br/>and MS Office License, 1920 x 1080 screen<br/>resolution</i>                                                                                                                                                                                                      |  |
|  |  | 1 unit PRINTER<br><br><i>*All-in-One WiFi Printer<br/>*Can scan, copy long bond paper</i>                                                                                                                                                                                                                                            |  |
|  |  | 1 set ALL-IN-ONE DESKTOP COMPUTER<br><br><i>*i7, 27 inches, 4K screen, 16GB RAM, 1TB<br/>SSD 1080 2.0 MP built-in web camera (Wifi +<br/>Bluetooth) wireless mouse and keyboard;<br/>Accessories: Power adaptor, Power cable,<br/>Mouse pad, Windows 10 Pro License</i>                                                              |  |
|  |  | 1 unit PRINTER<br><br><i>*All-in-One WiFi Printer<br/>*Can scan, copy long bond paper</i>                                                                                                                                                                                                                                            |  |
|  |  | 1 unit LAPTOP<br><br><i>*i7 10th Gen, 15", 8GB, 512SSD</i>                                                                                                                                                                                                                                                                           |  |
|  |  | 1 unit LABEL PRINTER<br><br><i>*Cutter Type: Automatic Full Cut, Half Cut,<br/>Corner Cut, Printing Technology: Thermal<br/>Transfer, Printing Resolution: 360 dpi / 384 dot,<br/>Tape Width: 9, 12, 18, 24, 36mm, Print labels<br/>easily through PC/Mac/WiFi Network-sharing<br/>capabilities, Label-editing software included</i> |  |
|  |  | 5 pieces LABEL PRINTER TAPE CARTRIDGE,<br>Yellow                                                                                                                                                                                                                                                                                     |  |
|  |  | 5 pieces LABEL PRINTER TAPE CARTRIDGE, Blue                                                                                                                                                                                                                                                                                          |  |
|  |  | 5 pieces LABEL PRINTER TAPE CARTRIDGE, Pink                                                                                                                                                                                                                                                                                          |  |
|  |  | 1 unit UPS, 650VA                                                                                                                                                                                                                                                                                                                    |  |
|  |  | 1 piece FLASHDRIVE, 128GB                                                                                                                                                                                                                                                                                                            |  |
|  |  | 1 unit DOCUMENT SCANNER, High-Speed                                                                                                                                                                                                                                                                                                  |  |



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Supervisor, Sogod Branch

**JUDE A. PUARTE, DPA**  
University President

By:

|  |  |                                                                                                                                                                                         |  |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  | 1 set DESKTOP COMPUTER<br><br><i>*i3 12th Gen, 8GB RAM, DDR4, 256GB SSD<br/>+ 1TB HDD, 24" Monitor, AVR, Keyboard,<br/>Mouse, Windows 11 Pre-installed</i>                              |  |
|  |  | 1 unit COMPUTER TABLE<br><br><i>*Light Brown, 1240mm x 600mm x 760mm</i>                                                                                                                |  |
|  |  | 1 unit PRINTER<br><br><i>*All-in-One WiFi Printer<br/>*Can scan, copy long bond paper</i>                                                                                               |  |
|  |  | 1 unit LAPTOP with Case<br><br><i>*i5 11th Gen, 8GB RAM, 1TB SSD, 15.6"<br/>FHD, Windows 11 License</i>                                                                                 |  |
|  |  | 1 unit DOCUMENT SCANNER, High-Speed                                                                                                                                                     |  |
|  |  | 1 unit ENTERPRISE 24 PoE SWITCH, 400watts<br><br><i>*compatible with the existing system</i>                                                                                            |  |
|  |  | 4 pieces 10Gpbs SFP+ DIRECT ATTACH CABLE, 3<br>Meters<br><br><i>*compatible with the existing system</i>                                                                                |  |
|  |  | 10 pieces ACCESS POINT ENTERPRISE<br><br><i>*compatible with the existing system</i>                                                                                                    |  |
|  |  | 10 pieces SFP to RJ45 TRANSCEIVER MODULE,<br>10G<br><br><i>*compatible with the existing system</i>                                                                                     |  |
|  |  | 10 pieces SFP to RJ45 TRANSCEIVER MODULE,<br>1G<br><br><i>*compatible with the existing system</i>                                                                                      |  |
|  |  | 5 pieces HORIZONTAL 19" RACK MOUNT PDU,<br>6-Gang                                                                                                                                       |  |
|  |  | 3 boxes UTP CABLE CAT6e, Outdoor                                                                                                                                                        |  |
|  |  | 5 units IP PHONE, Classic Grey<br><br><i>*compatible with the existing system<br/>*HD voice, PoE support, graphical LCD<br/>*Unified Firmware<br/>*Two-port 10/100M Ethernet Switch</i> |  |
|  |  | 1 unit NETWORK VIDEO RECORDER PRO<br><br><i>*compatible with the existing system</i>                                                                                                    |  |
|  |  | 3 units INDUSTRIAL-GRADE 3.5" HDD, 8TB                                                                                                                                                  |  |





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|  |  |                                                                        |                      |
|--|--|------------------------------------------------------------------------|----------------------|
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 10 units CAMERA DOME                                                   |                      |
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 10 units CAMERA BULLET                                                 |                      |
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 5 units PoE SWITCH 42watts, 16-port                                    |                      |
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 50 pieces ETHERLIGHTING PATCH CABLE, 1 Meter                           |                      |
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 2 units VIEWPORT                                                       |                      |
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 1 unit AI PRO CAMERA                                                   |                      |
|  |  | <i>*compatible with the existing system</i>                            |                      |
|  |  | 5 pieces USB WiFi                                                      |                      |
|  |  | 60 pieces 300MBPS WIFI DONGLE USB 2.0 ADAPTER                          |                      |
|  |  | <i>*with 2.4 GHz frequency band</i>                                    |                      |
|  |  | 20 pieces COMPUTER MOUSE                                               |                      |
|  |  | 1 unit DOCUMENT SCANNER                                                |                      |
|  |  | <i>*Duplex Sheet-fed All-purpose with 35 ppm/70 ipm scanning speed</i> |                      |
|  |  | 2 units BANDWIDTH MANAGEMENT ROUTER                                    |                      |
|  |  | <i>*with WiFi for hotspot: 300 mps with 2.4 GHz Band</i>               |                      |
|  |  | 2 units UPS, 1000VA                                                    |                      |
|  |  | 1 unit WEBCAM, 1080p                                                   |                      |
|  |  | 1 unit SCANNER, portable sheetfed document scanner                     |                      |
|  |  | <b>TOTAL</b>                                                           | <b>₱2,245,000.00</b> |



for the **Supply and Delivery of 1 Lot ICT Equipment and Accessories** and has accepted a Bid by the Supplier for the supply of those goods in the sum of **Two Million, Two Hundred Forty-Five Thousand Pesos Only (P2,245,000.00)** (hereinafter called "the Contract Price"), to be delivered within **ninety (90) calendar days** immediately upon receipt of the Notice to Proceed.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- a. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract; and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by the existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to**

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GARY D. GARCIA, EdD  
Campus Director

LALYN D. ESPOTERO  
Supervisor, Sogod Branch

JUDE A. DUARTE, DPA  
University President

By:

By:





**Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

**GROUND FOR TERMINATION**

The parties herein may terminate the whole or any part of the Contract in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of RA 9184 – Annex "I", specifically No. III, Paragraphs A, B, C, D and E thereof.

**SETTLEMENT OF DISPUTES**

If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all disputes arising from the implementation of this contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, however, That disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. Provided, further, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

**VENUE OF ACTION**

Venue of all actions arising from this Agreement shall be brought exclusively to the jurisdiction of the appropriate Court of Sogod, Southern Leyte, Philippines.

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University President

By:



## DATA POLICY

The parties herein recognize their responsibilities under Republic Act No. 10173 (Act), also known as the Data Privacy Act of 2012, with respect to the data they collect, record, organize, update, use, consolidate, and destruct by virtue of this Agreement.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

SOUTHERN LEYTE STATE UNIVERSITY  
SAN JUAN CAMPUS (Entity)  
BY:

**JUDE A. DUARTE, DPA**  
University President

SHIFT TECH TRADING INC.  
(Supplier)  
By:

**LALYN D. ESPOTERO**  
Supervisor, Sogod Branch

SIGNED IN THE PRESENCE OF:

**GARY D. GARCIA, EdD**  
Campus Director

**ARGIE CAGUROL DE LEON**  
Witness, Shift Tech Trading Inc.



**ACKNOWLEDGMENT**

Republic of the Philippines )

 ) S.S

**BEFORE ME**, a Notary Public, personally appeared the following persons:

| NAME                     | Government Issued I.D.                                |
|--------------------------|-------------------------------------------------------|
| <b>JUDE A. DUARTE</b>    | SLSU Employee ID No. 001 – issued on January 24, 2023 |
| <b>LALYN D. ESPOTERO</b> | Unified Multi-Purpose ID CRN: 0111-8943115-9          |

who were identified by me through competent evidence of identity to be the same persons who executed the foregoing Contract Agreement, consisting of eight (8) pages including this page where this acknowledgment is written, and they declared to me that the same is their free and voluntary act and deed, and that of the entities they represent.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ in the place above written.

Doc. No. 284;  
Page No. 58;  
Book No. 68;  
Series of 2024

**ATTY. JOSE RAMIL G. GOLO**  
NOTARY PUBLIC  
NOTARY PUBLIC COMMISSION NO. 001-2024  
MY COMMISSION EXPIRES ON DEC. 31, 2025  
ROLL No. 48869  
IBP LIFETIME No. 028470-01/12/18/MANILA  
PTR No. 0593600 / 01/03/2025  
J.R. G. GOLO LAW OFFICE  
ZONE V SOGOD, SOUTHERN LEYTE